



# Preparing for an Implementation Planning Session

June 11, 2008

Slide 1



## Microsoft Live Meeting – How To

- Question & Answers
- Moods
- Full Screen – Small Screen
- Scroll Bar
- Phones
- Re-entering the Meeting
- PDFs



## Learning Objectives

### Upon completion of this module, participants will:

- Understand the role of an Implementation Planning Session (IPS) in their reconfiguration efforts
- Understand the process by which the TA plans and schedules an IPS in a given region
- Have information about key activities they need to do to prepare to attend an IPS
- Know what to do if they are ready to start implementation activities
- Receive information that will be needed for discussion at an IPS
- Have their questions and concerns addressed

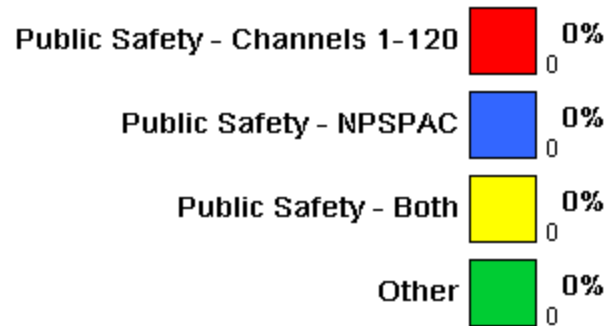


## Agenda

- Status of Stage 2 (Public Safety)
- What is an Implementation Planning Session?
- Why Should I Attend?
- How Do I Participate?
- What the TA Needs from You
- IPS Preparation Worksheet
- What to Expect at Your IPS/Sample Schedule
- Risks of Non-Attendance
- IPS & Licensees Ready to Implement

### To which of the following groups do you belong?

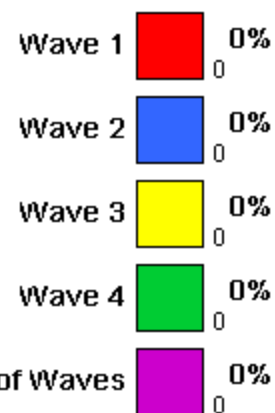
Polls are open.



[ Poll 1 ]

### What waves(s) are you in?

Polls are open.




Combination of Waves

[ Poll 2 ]

**Have you completed your Cost Estimate?**

Polls are open.

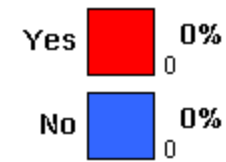
Yes 

No 

[ Poll 3 ]

### Have you completed your FRA?

Polls are open.



[ Poll 4 ]

### Have you started your Implementation Activities?

Polls are open.



[ Poll 5 ]



## Status of Stage 2 (Public Safety – not affected by border)

- **Reconfiguration Status of Stage 2 Licensees as of March 31, 2008**
  - Approximately 558 FRAs (64 percent) were negotiated and submitted to the TA out of 868 FRAs anticipated
  - Approximately 136 Stage 2 licensees had completed the transition to their new channels, including 73 NPSPAC licensees. Some of these licensees include expansion band reconfigurations done in conjunction with 1-120 reconfigurations.
- **Significant planning work still remains**



## What is an Implementation Planning Session?

- As part of implementation preparation, the TA is conducting Implementation Planning Sessions for NPSPAC and related Expansion Band licensees on a regional or statewide basis.
- The **purpose of an IPS is to develop a comprehensive reconfiguration implementation schedule** for licensees in a given region, including proper identification of issues, risks, dependencies, and next steps.

### To date, IPS have been held in:

- Colorado, Utah, Kansas
- Fresno, Sacramento, & San Francisco CA
- Kentucky, Minnesota
- Indiana, Illinois
- New York & Chicago Metro Areas
- New England & Boston
- Oregon, Nebraska, Iowa, Nevada
- Houston, Austin, Dallas, TX
- Pennsylvania

### Tentative schedule for upcoming sessions for 2008 includes, but is not limited to:

- **July:** Northern Florida
- **August:** Southwest Florida



## Why Should I Attend?

### **IPSs have facilitated a number of positive outcomes including:**

- Building a common understanding among all stakeholders of licensee interdependencies and scheduling needs
- Assisting licensees in understanding the specific steps they must take and factors to consider during implementation
- Enabling parties to reach agreement on the timing of clearing and surrendering of frequencies for those that are ready to transition to the new channels
- Developing a common understanding of the dependencies and constraints between and among the parties (licensees, vendors, and Sprint Nextel)
- Highlighting where additional coordination will likely be required



## How Do I Participate in IPS?

### **The TA plans and schedules an IPS in a given region based upon the following criteria:**

- Number of licensees in the region that have a signed FRA and are ready to reconfigure, but require schedules for channel clearing
- Interoperability and dependencies in the region
- Size and complexity of systems in the region
- Impact of a regional schedule on another, neighboring or adjacent region

### **Participants include:**

- Licensees (max of 2-3 attendees per licensee)
- Vendors
- Sprint Nextel
- TA Representatives

**As described in the FCC's September 12, 2007 Public Notice, NPSPAC licensees are expected to participate in the IPS for their area**



## What the TA Needs from You

### **When your region is ready for an IPS, you will be contacted by the TA**

- Be responsive to calls, letters, and/or emails from the TA regarding IPS
- After receiving an IPS invitation letter, RSVP as soon as possible by notifying your TA Public Safety Outreach (PSO) member and/or the TA's Contact Center whether you and your vendor will attend
- Be sure to let the TA know in advance if you are having issues attending
- If you are not the right contact person to attend the IPS, inform the TA as soon as possible
- Review and complete (as much as possible) the IPS Preparation Worksheet



## IPS Preparation Worksheet

### **The worksheet requests that licensees provide the following information:**

- System Type, Number of Subscriber Units, and Site Description
- Milestone Dates (including signing of Vendor Agreement, beginning & completion of Subscriber & Infrastructure Deployment, and estimated reconfiguration completion)
- Dates for multiple subscriber or infrastructure touches (if necessary) and any additional issues & potential risks
- Description of interoperability
- Wave or Stage or adjacent NPSPAC region boundaries and any special timing considerations related to operational or interoperability needs
- Special circumstances in your region including blackout dates, elections, hunting season, etc.
- Reconfiguration status, potential dependencies, & assumptions



# Interactive Q&A

**TA Contact:**

Phone: 1-888-800-8220  
Website: [www.800TA.org](http://www.800TA.org)  
Email: [comments@800TA.org](mailto:comments@800TA.org)

**Sprint Nextel Contact:**

Fax: 678-405-8252  
Email: [800MHz@Sprint.com](mailto:800MHz@Sprint.com)

**FCC – 800 MHz Reconfiguration:**

Website: <http://800MHz.gov>



## What to Expect at Your IPS

### Logistics:

- The meeting is expected to last a full day, although the duration may vary depending upon the number of licensees in attendance and the preparedness of the participants
- Breakfast and lunch will be provided
- Be sure to sign-in at the registration table with your name, your organization's name, and the licensee you are representing
- Please complete the 5 minute paper survey at the end of the IPS
- Attending an IPS is a reimbursable expense subject to current program guidelines



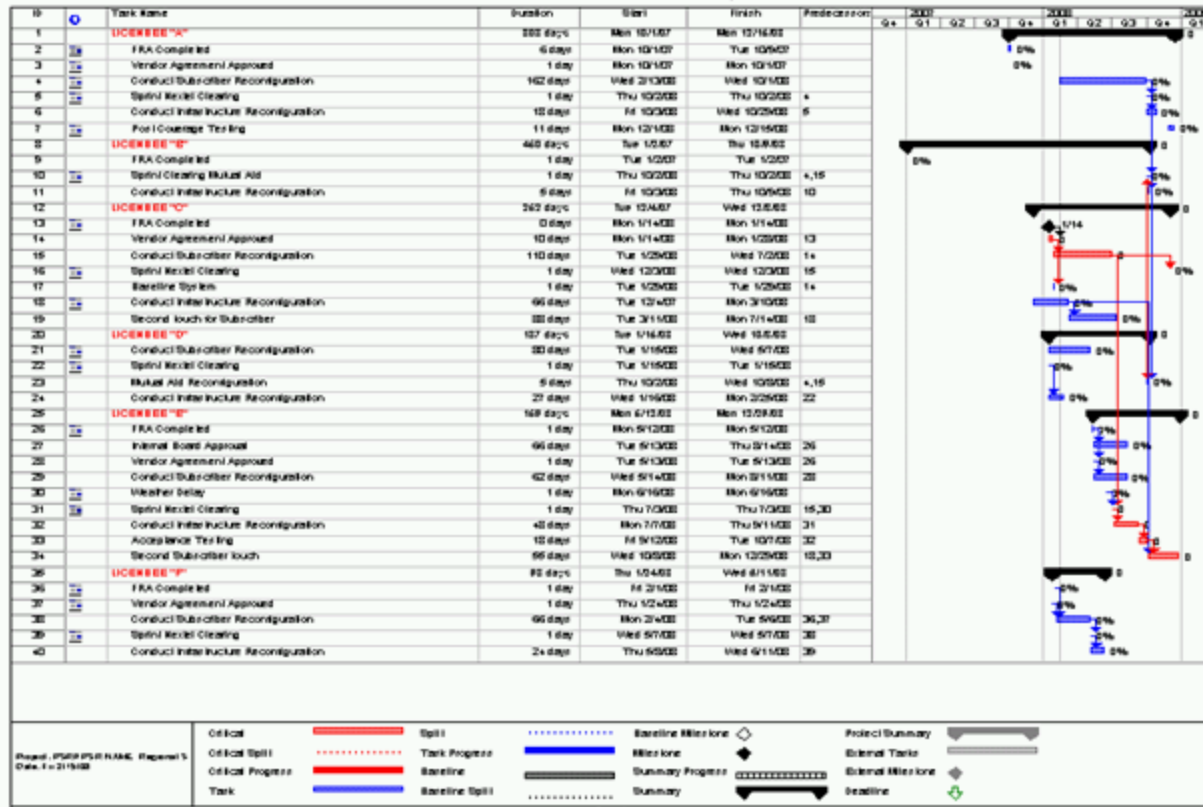
## What to Expect at Your IPS

### During an IPS, you can expect to:

- Discuss your overall timeline and implementation plan for reconfiguration of your system, as well as interoperability and vendor support for your schedule
- Talk about channel clearing dates with Sprint Nextel
- Participate in an open dialogue about issues, risks, dependencies, and key assumptions
- Multiple licensees that are proposing to reconfigure as a single coordinated group can present a single integrated timeline and plan
- If you have not yet concluded negotiations of your FRA with Sprint Nextel, come prepared to discuss your expectations and general assumptions regarding the amount of time required for key reconfiguration activities
  - If you are in mediation, discussion of elements in dispute in your PFA or FRA negotiations is not permitted at the IPS



## Sample Schedule





## Implementation Planning Sessions Risks of Non-Attendance

### **Parties that do not attend an IPS risk:**

- Delays in implementation scheduling, leading to a delay in completing reconfiguration overall
- Potentially overlooking key dependencies and interoperability issues for entire systems within the region
- Missing discussions involving reconfiguration concerns and/or challenges



## Licensees Ready to Implement

### Recommendations for licensees who are ready to implement:

- Licensees whose FRA does not have an implementation schedule, who can reconfigure their infrastructure in advance of the IPS and independently of other systems (such as a statewide mutual aid network) should discuss with Sprint Nextel the date by which the channels in the new NPSPAC band need to be made available.
  - If the licensee and Sprint Nextel are not able to reach agreement on a date, the licensee may submit a Channel Clearing Request Form. Sprint Nextel must clear the necessary spectrum within 60 days of the request.
  - Visit the TA's website ([www.800TA.org](http://www.800TA.org)) for more details about the Channel Clearing Request Process
- Licensees in Stage 2 reconfiguring only Expansion Band channels are expected to have implementation timelines included in their FRAs and will only be affected by IPS if they participate extensively in an interoperability network.



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## Additional Reconfiguration Guidance for Licensees

**Visit the TA's website for additional guidance on the various steps of the reconfiguration process:**

- Channel Clearing Request Process
- Request for Waiver of June 26, 2008 deadline – information and templates
- Reconfiguration Implementation & IPS Information
- Mutual Aid and Interoperability Fact Sheet
- Change Notice Process Fact Sheet and Form
- Actual Cost Reconciliation Fact Sheet
- Incumbent Labor Reimbursement Policy
- Special Temporary Authorizations (STAs) Fact Sheet
- Point of Contact Form - <http://www.800ta.org/content/PDF/forms/POC.pdf>



## Contact Information

### TA:

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- Fax: 1-888-701-4380
- Email: [comments@800TA.org](mailto:comments@800TA.org)
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